

Certified \_\_\_\_\_

**PERSONNEL DATA**  
**RICH TOWNSHIP HIGH SCHOOLS DISTRICT 227**  
**20000 Governors Drive – Suite 200**  
**Olympia Fields, IL 60461**

Note: THIS FORM NEEDS TO BE COMPLETED IN ITS ENTIRETY BY EACH STAFF MEMBER. The information provided is for use in our District Directory. It is important that we have correct, complete information on each employee.

Name: \_\_\_\_\_  
Last First M.I. Maiden

Address: \_\_\_\_\_

City, State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone (\_\_\_\_) \_\_\_\_\_ Circle: LISTED\* UNLISTED\*  
(In Directory) (In Directory)

Social Security # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ \*Note: If no choice is indicated, it will automatically be LISTED in the Directory!

Marital Status: Single \_\_\_\_\_ Married \_\_\_\_\_ Spouse's Name: \_\_\_\_\_

Names of Children: \_\_\_\_\_

*In the event of an Emergency,*  
*Please List a Phone Number were your spouse can be reached:* \_\_\_\_\_

The following information will be used only in the event that your spouse is not available should an emergency occur.

Alternative person to contact in the event of an emergency:

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
(Address, City, State and Zip Code)

Telephone: (\_\_\_\_) \_\_\_\_\_

Relationship: \_\_\_\_\_